

**REAL ESTATE APPRAISERS APPLICATION ADVISORY COMMITTEE
MINUTES
SEPTEMBER 14, 2010**

PRESENT: Donald Chudnow (via Live Meeting), Lynn Gregorash, Frank Hopp (via Live Meeting), Thomas Kneesel (via teleconference), David Wagner (via teleconference)

EXCUSED: Gary Gruenisen, Gregory Landretti, Ursula Volk

STAFF: Nora Wilson, Bureau Director; Michele Miller Hayes, Legal Counsel; Karen Rude-Evans, Bureau Assistant; Kelly Niesen, Licensing/Permit Associate

CALL TO ORDER

Frank Hopp, Chair, called the meeting to order at 10:20 a.m. A quorum of five (5) members was confirmed.

APPROVAL OF AGENDA

MOTION: Donald Chudnow moved, seconded by Lynn Gregorash, to approve the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF JULY 15, 2010

MOTION: Donald Chudnow moved, seconded by David Wagner, to approve the minutes of July, 15, 2010 as published. Motion carried unanimously.

ADMINISTRATIVE REPORT

Welcome New DRL Staff

Nora Wilson introduced herself to the committee as its new Bureau Director. The Committee welcomed her.

July 2010 Board Member Orientation Results

Nora Wilson reported to the Committee regarding the July 2010 New Board Member Orientation. She noted that the Department has received good reviews relative to the organization and content of this training and encouraged attendance of interested Committee members at future training sessions.

Upcoming Training December 2nd and 3rd

Nora Wilson advised the Committee of the 2010 dates for the new Chair, Vice Chair and Public Member Training and asked that officers of the Committee reserve the date.

CLOSED SESSION

MOTION: Thomas Kneesel moved, seconded by Donald Chudnow, to convene to Closed Session to deliberate on cases following hearing (s.19.85(1)(a)), Stats.; to consider licensure or discipline (s. 19.85 (1)(b)), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f)), Stats.; and to confer with legal counsel (s. 19.85(1)(g)), Stats. Roll call vote: Donald Chudnow-yes; Lynn Gregorash-yes; Frank Hopp-yes; Thomas Kneesel-yes; and David Wagner-yes. Motion carried unanimously.

Open session recessed at 10:26 a.m.

RECONVENE TO OPEN SESSION

MOTION: Lynn Gregorash moved, seconded by Donald Chudnow, to reconvene to Open Session. Motion carried unanimously.

Open session reconvened at 10:47 a.m.

VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION

The Committee voted in open session on the motions made in closed session proceedings as outlined below.

APPLICATION REVIEWS

**CATHY GROVE
CERTIFIED RESIDENTIAL**

MOTION: Lynn Gregorash moved, seconded by Donald Chudnow, to recommend that the Department approve Cathy Grove's appraisal reports with coaching comments. Motion carried unanimously.

**LUANNE LARSON
CERTIFIED RESIDENTIAL**

MOTION: Lynn Gregorash moved, seconded by Donald Chudnow, to recommend that the Department issue an intent to deny Luann Larson's appraisal reports subject to receipt of one additional report that complies with USPAP with approval by the reviewing appraiser. Motion carried unanimously.

**SHARON MEGNA
LICENSED**

MOTION: Donald Chudnow moved, seconded by Frank Hopp, to recommend that the Department approve Sharon Megna's appraisal reports. Motion carried unanimously.

**GREGORY PONGRATZ
CERTIFIED RESIDENTIAL**

MOTION: Lynn Gregorash moved, seconded by Donald Chudnow, to recommend that the Department approve Gregory Pontgratz's appraisal reports. Motion carried unanimously.

**ADAM SERVI
LICENSED**

MOTION: Donald Chudnow moved, seconded by Lynn Gregorash, to recommend that the Department deny Adam Servi's appraisal reports because the reports do not comply with USPAP and requested that the supervisors identified be referred to the Division of Enforcement. Motion carried unanimously.

**DAVID WHYTE
LICENSED**

MOTION: Lynn Gregorash moved, seconded by Frank Hopp, to recommend that the Department deny David Whyte's appraisal reports because the reports do not comply with USPAP and requested that the individual supervisor be referred to the Division of Enforcement. Motion carried unanimously.

ADJOURNMENT

MOTION: Donald Chudnow moved, seconded by Lynn Gregorah, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:55 a.m.

THE NEXT COMMITTEE MEETING IS SCHEDULED FOR NOVEMBER 30, 2010